Mountain View School

Parent Staff Association

Membership Meeting

Tuesday, October 20th, 2020

San Diego, California (virtual)

Join Zoom Meeting

**Agenda**

1. Call to order
2. Roll call
3. Public Comment - During this time General Members of the PSA may share their comments regarding PSA business, past, current or future.
4. Approval of agenda
5. Approval of minutes - see attached for September Minutes and general membership minutes from October 13th, 2020
6. Administrative report
   1. Student numbers
7. Committee reports
   1. Treasurer’s Report - see attached
   2. Discuss Plans for the budget for the remainder of the year.
8. Old Business
   1. Announce all future PSA meeting dates - Decide when we will hold next election/annual meeting
      1. November 17th, 2020 at 4:00pm
      2. December 22nd, 2020 at 4:00pm
      3. January 19th, 2021 at 4:00pm
      4. February 16th, 2021 at 4:00pm
      5. March 16th, 2021 at 4:00pm
      6. April 20th, 2021 at 4:00pm
      7. May 18th, 2021 at 4:00pm
      8. June 15th, 2021 at 4:00pm
   2. Review survey responses for future volunteers
9. New business
   1. Discuss plans for future events/fundraisers
      1. Halloween Fundraiser
      2. Digital Craft Fair - Val
      3. School Photo fundraiser - Ariel
      4. Book Fair - Ted
10. Set next meeting date, time location
11. Adjourn

**September 2020 Treasurer Report**

Current bank balances

Checking Primary #7184 $9348.39

Checks Paid:

Deluxe Check Processing VV001 $55.00

Fees paid:

Quickbooks $260.00

Deposits:

Shopparoo $50.47

CheddarUp $352.40

Transfer from old account: $9,000.00

Interest earned: $0.52

Checking Old Account #8034 $123.42

Fees Paid:

CheddarUp $360.00

Outstanding checks Old Checking: Rhea Brown, VV008 $352.40

Checks paid: Old Checking #8034

VV006 $54.27

VV007 $184.81

Savings #1369: $500.01

Upcoming fees:

Quickbooks: $270.00 (Paid October 5, 2020)

CA Franchise Tax Board $25.00 tax exempt organization application

I am waiting for one check to clear in the old account before closing that account down.

Tax exempt status has been approved by the IRS and we are now waiting for the official letter. Once we have the letter from the IRS, I will file for tax exempt status with California and file our State and Federal tax return.

Mountain View School

Parent Student Association

Board of Directors

Tuesday,October 13, 2020

San Diego, California (virtual)

**Meeting Minutes**

I. Call to order

A. Patricia Bacame (President) called the meeting to order at 3:38 pm and noted the

presence of a quorum.

II. Roll call

1. Directors Present: Patricia Bacame (President/Secretary) Principal Rhea Brown, Stefanie Kurtz-Harris (V.P.), Ted Sciolla (Staff  Representative), Valerie Andalon (Member at Large), Rebecca Villa (Events Chair)
2. Directors Absent: Ariel Dolfo (Community Liaison)

III. Approval of agenda

A. The agenda was approved without comment.

IV. Approval of minutes

A. none

V. Committee reports

A. None

VIII. New business -

1. Approve Budget - See attached proposed budget
   1. 32 votes, all ayes, budget approved by MV parents/staff
   2. Donations requested for Halloween Carnival goodie bags/decor
2. Approve election results
   1. 32 votes, slate of PSA EC approved by MV parents/staff: Stefanie Kurtz-Harris (President), Rebecca Villa (Events Chair), Ariel Dolfo (Community Liason), Ted Sciolla (Staff  Representative), Valerie Andalon (Member at Large), Patricia Bacame (Secretary)

IX. Set next meeting date, time location

A. Next meetings to be set for the 3rd Tuesday of the month (October 20, 2020) at 3:30 pm in San Diego, CA, thru Zoom, with interpreter.

1. Advertise ahead of time through mailchimp email, fb, instagram (remind parents to let us know if they have a need for translating)

X. Adjourn

A.Secretary Patricia Bacame moved to adjourn meeting. Staff Rep. T. Sciolla seconded the motion. The motion was approved unanimously. The meeting was adjourned at 4:09 pm.

Mountain View School

Parent Staff Association

Executive Committee Meeting

Tuesday,September 15, 2020

San Diego, California (virtual)

**Meeting Minutes**

I. Call to order

A. Stefanie Kurtz-Harris (V.P) called the meeting to order at 3:34 pm and noted the

presence of a quorum.

II. Roll call

1. Directors Present: Principal Rhea Brown, Stefanie Kurtz-Harris (V.P.), James Burk (Treasurer), Ariel Dolfo (Community), Ted Sciolla (Staff  Representative), Valerie Andalon (Member at Large),
2. Directors Absent: Patricia Bacame (President/Secretary), Rebecca Villa (Events Chair), Erica Ruiz (Member at Large)

III. Approval of agenda

A. The agenda was approved without comment.

IV. Approval of minutes

A. J. Burk moved to approve previous meeting minutes with correction of Treasure’s typo’d name from Angela Diaz De Leon to James Burk. V. Andalon seconded the motion. Motion was approved unanimously.

V. Administrative report

A. We have met our enrollment goal but would like to have a couple more kinder students. Enrollment for kinder is down across the entire district due to Covid-19. Our teachers are working on keep kids engaged through distanced learning.

Our school was approved for Title 1 and money from that will go to support specific groups of students. Rhea is working on getting the SSC formed asap since it is required before school can receive Title 1 funding.

B. Ariel and Stefanie brought up making sure all school community meetings held virtually (ex: Coffee with the Principal) has ASL Interpreters, translators, and transcription. Rhea doesn’t think that will be a problem going forward. Rhea has concerns about transcription via Zoom may be illegible. Will look into it.

VI. Committee reports

1. See attached file. Burk suggests we put up a bare bones budget of $3,978 up to be approved by school community. Includes staff supplies reimbursements, Quickbooks, admin fees, Principal discretionary funds. J. Burk moves to add our discretionary reimbursement line for parent creating our school logo. Ariel seconds movement. Motion passed unanimously. Brings bare bones budget to be voted on up to $4,478. S. Kurtz-Harris and Rhea will work on emailing budget poll to families. PSA will hold virtual “in-person” voting Oct. 13, 2020 @ 3:30 pm -4:00 pm.

VII. Old business

A. We are starting to work on recruiting new PSA board members. P. Bacame has already posted in Facebook about positions including PSA President since she wants to step down to be PSA Secretary. Hopefully we can recruit people that went for SGT. We may need to rely on staff to help spread the word since it’s difficult for PSA members to interact when we can’t be on campus due to Covid-19. We will hold PSA election voting same time as budget vote Oct. 13, 2020 virtually and via email.

VIII. New business -

1. PSA will reach out to families via Facebook page for monetary donations and ideas for Halloween goodie bags to be passed out by PSA or Staff members Oct. 30, 2020.
2. T. Sciolla is in contact with Scholastic and brought up hosting an online book fair. Will not cost any fees. He will verify how Scholastic will handle shipping of purchases. We will be having an online book fair November 9, 2020-November 20, 2020. V. Andalon will be helping. Will need help recruiting more volunteers.

IX. Set next meeting date, time location

A. Next meetings to be set for the 3rd Tuesday of the month (October 20, 2020) at 3:30 pm in San Diego, CA, thru Zoom, with interpreter.

X. Adjourn

A. Director J. Burk moved to adjourn meeting. Staff Rep. T. Sciolla seconded the

motion. The motion was approved unanimously. The meeting was adjourned at 4:33 pm.